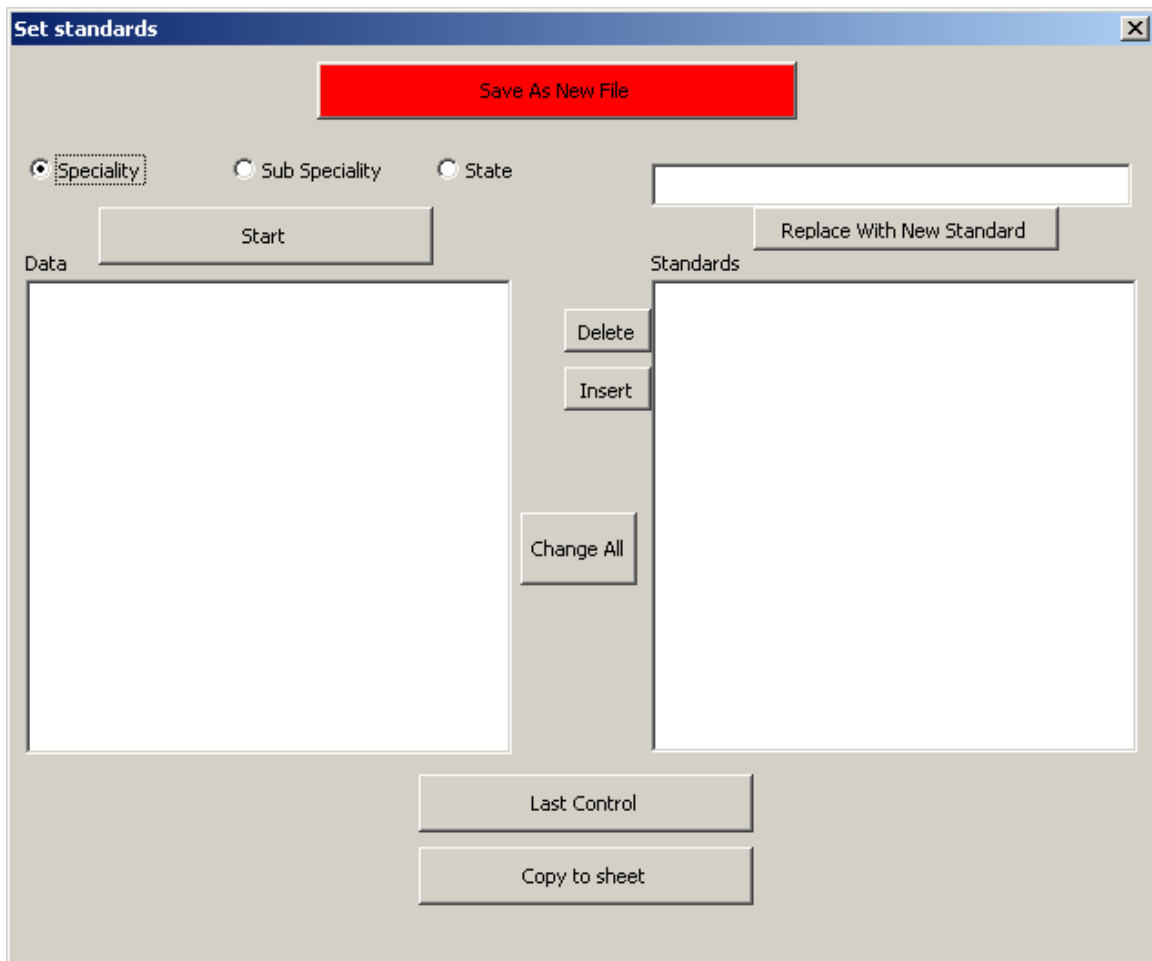


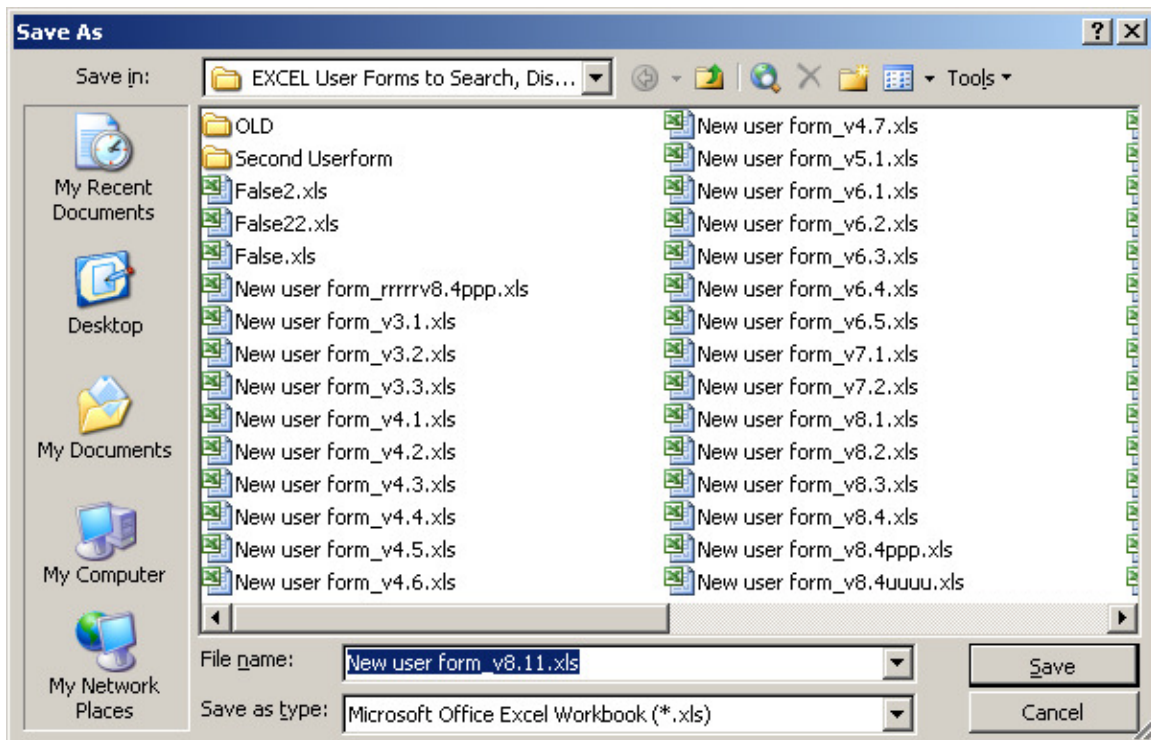
How to work with STANDARD tool

Start the macro with the button  in the menu.



First save the file because if there is an error in the changes, we need to recover the write data for the bad column from the original file.





Select the data you want to change

☒ Speciality
 ☐ Sub Speciality
 ☐ State

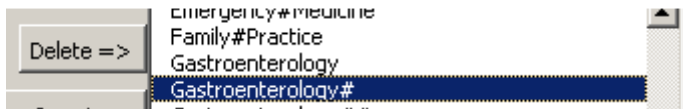
Click on Start to fill the Listboxes with the “Data” and the “Standards”

Start

Anesthesiology
 Cardiology
 Colon#and#Rectal
 Critical#Care
 Critical#Care#
 Critical#Care##Intensivist
 Dermatology
 Emergency#Medicine
 Emergency#Medicine##
 Family#Practice
 Gastroenterology
 Gastroenterology#
 Gastroenterology##
 General#Surgery
 Hospitalist
 Hospitalist#
 Infectious#Disease
 Infectious#Disease#
 Internal#Medicine

Spaces and bad characters are represented by “#”

Delete bad standards by selecting the standard in the list and click on “Delete =>”



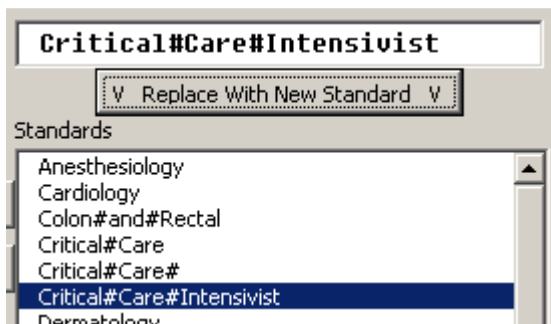
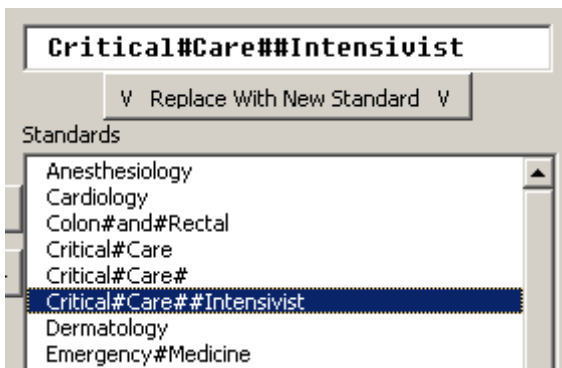
If you have deleted the wrong standard, you can reset it by selecting it in the data and click on “=> Insert =>”



Correct a standard by Dubbel-clicking in the Standard list to place it in the editor.
Change the standard .

The symbols of the write spaces (also represented by = “#”) may stay. (they will be replaced back with spaces when we transfer the write data back in the sheet).

Click on “V Replace with new standard V” to set the write standard in the list.

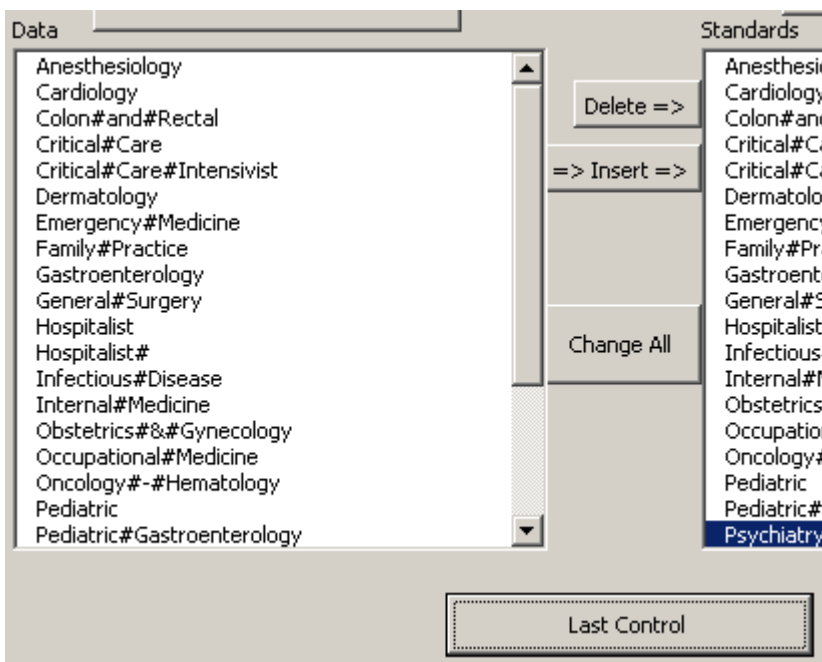
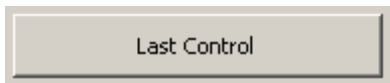


To change bad data: select the data in the left list, select the standard in the right list.
Click on “Change All”



When all bad data is changed, click on “Last Control” to fill the “Data” listbox with the corrected data.

If there is still a bad data, repeat previous steps with “Change All”



When ALL data is OK, click on “Copy to sheet” to change ALL the data in the sheet at once.

