Continous Subform based on either a table or a query.

View button is set to open a form to show the full records dependent on the unique ID #'s

I often use a query to be the recordsource of my subform as when you export to excel later on unless you use joins to ensure main table fields are linked to corresponding sub tables you end up with the ID # being shown and not the actual text that this ID should represent.

For example you may have a department option in your main table, which links to tblDepartments which houses a list of all possible departments to select. If you simply link to the main table (such as tblMain) and then export to excel you will have the ID#'s of the departments such as (1 , 2, 3, 4, 5 etc). If you create a query which is based on tblMain and also replaces department fields with the corresponding tblDepartment field then your export will show the department full name instead of the ID#s (such as Business Excellence, Engineering – Service etc etc).

Here is my main form showing the subform housed. The main form contains all of my controls at the top which I use to search my subform with. As you can see date of occurrence etc is easy enough to do. I feel this looks a lot cleaner than the Allen Browne example. I have also added an advanced search button which once clicked opens a form containing many more search options.

The form when loaded for the first time, everything nice and blank ready to be searched.

Result of basing a search on a department raised by. As you can see the “view” button appears for every single record returned without having to do this multiple times yourself. Clicking the view button will open the record up fully as shown in the next screen shot.